



## Water Loss Checklist

### Ensure Safety

Avoid standing water near electrical outlets or wiring. Keep people and pets away from affected areas.

### Stop the Water Source

Shut off the main water valve if a pipe has burst. Turn off leaking appliances or fixtures if accessible.

### Document Water Damage

Take photos of all affected areas and belongings before cleanup begins. Capture wide shots and close-ups.

### Prevent Further Damage

Place buckets under leaks, move items to dry areas, and begin light drying if safe. Avoid demolition.

### Find a Water Restoration Company

Search for a local company offering 24/7 emergency service and experience working with insurance claims.

### Save Receipts and Expenses

Keep receipts for cleanup supplies, lodging, meals, and emergency purchases related to the loss.

### Avoid Permanent Repairs

Do not replace flooring, drywall, cabinets, or paint until the claim is reviewed.

### Prepare for Insurance Adjuster

Organize photos, receipts, and a short timeline of what happened and when.

### File an Insurance Claim

Once prepared, the insurance adjuster will inspect the damage and officially begin the claims process.